

REGULAR MEETING
KAYCEE TOWN HALL
December 12th, 2017
7:00 P.M.

Present: Mayor: Crosby Taylor. Councilmembers: Barry Gehrig and Audrey Davis. Public Works: John Cohee. Assistant Maintenance: William Ross. Police Chief: Leo Kremers. Clerk: Kristen LeDoux. Public: Curtis Taylor and Brit Wimmer.

Mayor Taylor called the meeting to order at 7:00 p.m.

Maintenance Report: Mr. Cohee gave his maintenance report to the council. The landfill closure is mostly completed and was recently inspected by Mr. Tim Moe from the DEQ.

Police Report: Chief Kremers presented the council with his report for the month of November including several traffic stops.

New Business:

24 Hour Permit: Both retail liquor license holders requested a twenty four hour permit for New Year's Eve. Councilman Gehrig moved to approve the 24 hour permit for December 31st, seconded by Councilwoman Davis. Motion carried.

Old Business: None.

Legal Issues: None.

Minutes: Councilwoman Davis moved to approve the minutes from the regular meeting on November 28th. Councilman Gehrig seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the council with an expense/income report, a profit and loss report, and a balance sheet for the month of November. Councilwoman Davis moved to approve the treasurer's report as presented. Councilman Gehrig seconded. Motion carried.

Approval of Bills:

The following bills were audited and approved for payment:

Alpine Climate Control, Repairs/Maintenance - \$220.00; Bargreen Ellingson, Repairs/Maintenance - \$50.84; Buckingham Lumber, Supplies - \$569.20; Buffalo Porta Potty, Rental/Lease - \$150.00; City of Casper, Dues/Fees - \$668.96; Crago Law Offices, Contract Labor - \$525.00; Department of Workforce Services, Payroll Liability - \$359.01; EFTPS, Payroll Liability - \$2,824.44; Energy Laboratory, Testing - \$47.00;

Kaycee General Store, Supplies - \$18.07; Montana Dakota Utilities, Utilities - \$899.80; Powder River Energy, Utilities - \$2,384.00; Taylor Trucking, Contract Labor - \$750.00; The Radar Shop, Repairs/Maintenance - \$63.00; Tom's Tire and Repair, Repairs/Maintenance - \$17.62; VISA, Supplies/PerDiem/Fuel - \$1,410.62; WARWS, Dues/Fees - \$425.00; Wyoming Retirement, Payroll Expense - \$2,425.72; Xerox, Rental/Lease - \$183.99. Councilwoman Davis moved to approve the bills as presented, seconded by Councilman Gehrig. Motion carried.

Executive Session: At 8:00 p.m. Councilwoman Davis moved to enter executive session to discuss personnel matters. Councilman Gehrig seconded. Motion carried.

Reconvene to Regular Meeting: At 8:35 p.m. Councilwoman Davis moved to reconvene the regular meeting. Councilman Gehrig seconded. Motion carried.

One-Time Pay Adjustment: Councilman Gehrig moved to approve a one-time pay adjustment for all five employees including five hundred dollars after taxes for the four employed longer than one year and two hundred fifty dollars for the employee of less than one year. Councilwoman Davis seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:40 p.m.

Crosby Taylor, Mayor

Kristen LeDoux, Town Clerk