

REGULAR MEETING  
KAYCEE TOWN HALL  
October 11, 2016  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Rex Maxwell, and Audrey Davis. Attorney: Barry Crago. Public Works Director: John Cohee. Police Chief: Leo Kremers. Clerk: Kristen LeDoux.

Mayor Taylor called the meeting to order at 7:03 p.m.

**Maintenance Report:** Mr. Cohee informed the council that the new water tank is on-line and working properly. There are however two water line leaks that Mr. Cohee and Mr. Ross will be in the process of repairing.

**Police Report:** Chief Kremers gave his report for the month of September. Chief Kremers and the council discussed the purchase of “no parking” signs to be installed along all of the side streets where parking is not permitted.

**New Business:**

**Letter of Approval:** Ms. Amanda Taylor, representing Taylor’s Invasion Bar, requested a letter of approval to present to the County of Natrona to cater the Great American Cowboy rodeo event, which will be held at the Central Wyoming Fairgrounds, on Saturday, November 5<sup>th</sup>, 2016. There being no public comment, Councilwoman Davis moved to approve the letter of approval for Taylor’s Invasion Bar, seconded by Councilman Maxwell. *Vote: 3 ayes. **Approved.***

**Committee Reports/Correspondence/Updates –**

- **SLIB Meeting:** Mayor Taylor attended the SLIB meeting in Cheyenne on October 6<sup>th</sup>. The full amount of funding for the Landfill Closure Project was granted in the form of a 75 percent grant and 25 percent loan.

**Old Business:**

**Water and Sewer Ordinances –** The Council and Mr. Crago discussed updating the current water and sewer ordinances. They will be reviewed at the next regular meeting on October 25<sup>th</sup>.

**Road Patch –** Mr. Cohee informed the council that he spoke with Montana Dakota Utilities regarding the road patch on Center Street. The town is required to have the patch fixed and can bill Montana Dakota for reimbursement when the work is completed.

**Legal Issues:** Mr. Crago will contact Mr. Mike Curuchet to update the out of town water user agreement.

**Minutes:** Councilwoman Davis moved to approve the minutes for the regular meeting held on September 27<sup>th</sup>, 2016, as presented. Councilman Maxwell seconded. *Vote: 3 ayes. Approved.*

**Treasurer's Report:** Ms. LeDoux presented the council with an expense/income report, a profit and loss report, and a balance sheet for the month of September. Councilwoman Davis moved to approve the treasurer's report as presented, seconded by Councilman Maxwell. *Vote: 3 ayes. Approved.*

**Approval of Bills:**

The following bills were audited and approved for payment:

Blue Cross Blue Shield, Payroll Expense - \$2,217.61; Buffalo Porta Potty, Rental/Lease - \$150.00; City of Casper, Dues/Fees - \$742.13; Dale Weaver Wyoming, Projects:Water Tank - \$141,669.99; Department of Workforce Service, Payroll Liability - \$247.85; Department of Workforce Services, Payroll Liability/Unemployment - \$890.41; EFTPS, Payroll Liability - \$2,163.12; Engineering Associates, Projects:Water Tank - \$4,014.42; Frandson Safety, Testing - \$20.00; Kaycee General Store, Supplies/Repairs/Maintenance - \$60.27; Kaycee Voice Advertising, Advertising - \$25.00; Montana Dakota Utilities, Utilities - \$185.34; National Flood Insurance, Insurance - \$890.00; One-Call of Wyoming, Repairs/Maintenance - \$4.50; Orkin, Maintenance - \$249.00; Ron's Plumbing and Heating, Maintenance - \$290.00; RT Communications, Telephone - 4405.56; Taylor Trucking, Contract Labor - \$750.00; USA BlueBook, Supplies - \$69.00; VISA, Supplies/Gas/PerDiem - \$1,351.45; Wyoming Retirement System, Payroll Expense - \$1,701.66; Xerox, Lease - \$192.87.

Councilman Maxwell moved to approve the bills as presented, seconded by Councilwoman Davis. *Vote: 3 ayes. Approved.*

**Adjournment:** With no further business the regular meeting was adjourned at 7:45 p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk