

REGULAR MEETING
KAYCEE TOWN HALL
May 12, 2015
7:00 P.M.

Present: Council Members: Barry Gehrig and Crosby Taylor. Maintenance Foreman: Russell Cohee. Town Attorney: Barry Crago. Town Clerk: Kristen LeDoux. Public: Ann Brock with Boys and Girls Club.

Mayor Knapp called the meeting to order at 7:00 p.m.

Maintenance Report: Mr. Cohee updated the council on the process of replacing the street light bulbs with all LED bulbs. He noted that although the bulbs are more expensive, the energy savings will be extensive. He also stated that some of the summer watering has started at both the Red Wall Community Center and the baseball field.

Police Report: None.

New Business:

Correspondence/Updates – Mayor Knapp informed the council that the new wastewater permit has been approved. Mayor Knapp shared that there will be a number of meetings/events coming up including: May 13th KBJ meeting, May 14th budget workshop at Town Hall, May 15th Public Hearing at Town Hall, and a May 16th NEWY meeting.

Poppy Day Proclamation – Mayor Knapp read the Poppy Day Proclamation, which proclaimed May 15th, 2015, as Kaycee Poppy Day.

Building Permits – The council was presented with a building permit from Mr. and Mrs. Carpenter, owners of Kaycee General Store. Mr. and Mrs. Carpenter are requesting permission to add an addition to the store located at 102 Park Avenue, Kaycee, Wyoming. Councilman Gehrig moved to approve the permit for Mr. and Mrs. Carpenter's addition, seconded by Councilman Taylor. *Vote: 3 ayes. **Approved.***

The council was presented with a building permit from the Kaycee Boys and Girls Club requesting permission to install a fence along their property located on lots 3 and 4 of Nolan Avenue, Kaycee, Wyoming. Councilman Taylor moved to approve the building permit for Boys and Girls Club, seconded by Councilman Gehrig. *Vote: 3 ayes.*

Approved.

The council was presented with a building permit from Mr. Sonny Jarrard to fence the perimeter of his lots located on Pierson Street, Kaycee, Wyoming. Councilman Gehrig moved to approve the building permit for Mr. Jarrard, seconded by Councilman Taylor. *Vote: 3 ayes. **Approved.***

The council was presented with a building permit from Mr. Sonny Jarrard. Mr. Jarrard is requesting permission to pour a concrete sidewalk and construct a roof over the south door of his property located at 349 Nolan Avenue, Kaycee, Wyoming. Councilman Taylor moved to approve the building permit for Mr. Jarrard, seconded by Councilman Gehrig. *Vote: 3 ayes. **Approved.***

The council was presented with a building permit from Ms. Janet Pierson. Ms. Pierson is requesting permission to install a new roof and new windows at her property located at 256 Campbell Street, Kaycee, Wyoming. Councilman Taylor moved to approve the building permit for Ms. Pierson, seconded by Councilman Gehrig. *Vote: 3 ayes.*

Approved.

Mutual Aid Agreement – The council discussed the Mutual Aid Agreement between Kaycee, Buffalo, and Johnson County. Councilman Taylor moved for Mayor Knapp to sign the agreement upon receiving the final draft, seconded by Councilman Gehrig. *Vote: 3 ayes. Approved.*

Letter of Approval – Mr. Crosby Taylor, representing Taylor's Invasion Bar, requested a letter of approval to present to the City of Buffalo to cater the Johnson County Leadership Dinner, which will be held at Bomber Mountain Civic Center in Buffalo, Wyoming on Wednesday, May 20th, 2015. There being no public comment, Councilman Gehrig moved to approve the letter of approval for Taylor's Invasion Bar, seconded by Mayor Knapp. *Vote: Councilman Gehrig and Mayor Knapp voting aye and Councilman Taylor abstaining. Approved.*

Malt Beverage Permit – The council was presented with a malt beverage permit for use during the Ranch Rodeo to be held on Saturday, July 18, 2015. Following discussion, the council agreed to table the permit, pending more details.

Old Business:

2nd Reading Ordinance 2015.01 – Ordinance 2015.01 is an ordinance for the Town of Kaycee's Fiscal Year End June 30, 2016 Budget. Councilman Taylor moved to approved Ordinance 2015.01 on the 2nd Reading, seconded by Councilman Gehrig. *Vote: 3 ayes. Approved.*

Legal Issues: None.

Minutes: Councilman Taylor moved to approve the minutes for the Regular Council Meeting held on April 28, 2015, as presented. Councilman Gehrig seconded. *Vote: 3 ayes. Approved.*

Treasurer's Report: Ms. LeDoux presented the council with an expense/income report, a profit and loss report, and a balance sheet for the month of April. Councilman Gehrig moved to approve the treasurer's report as presented, seconded by Councilman Taylor. *Vote: 3 ayes. Approved.*

Approval of Bills:

The following bills were audited and approved for payment:

Buffalo Bulletin, Advertising - \$115.00; Cash Accounting, Professional Fees - \$200.00; CEPI, Street Project - \$3,747.25; City of Casper, Dues/Fees - \$722.20; Comtronix, Dues/Fees - \$180.00; EFTPS, Payroll Liability - \$1,949.52; Frandson Safety Inc., Testing - \$32.00; Johnson County Commissioners, Long Term Liability - \$15,000.00; Kaycee General Store, Supplies - \$38.17; Montana Dakota Utilities, Utilities - \$798.71; Motorola, Grant Expenditure - \$3,902.50; Rocky Mountain Fire Systems, Repairs/Maintenance - \$655.08; RT Communications, Telephone - \$421.46; Taylor

Trucking, Contract Labor - \$750.00; Team Lab, Supplies - \$1,927.75; Tom's Tire and Repair, Repairs/Maintenance - \$5.76; Worker's Compensation, Payroll Liability - \$205.36; Wyoming Retirement, Payroll Liability - \$1,480.77; Xerox, Rental/Lease - \$158.37.

Councilman Taylor moved to approve the bills as presented, seconded by Councilman Gehrig. *Vote: 3 ayes. **Approved.***

Adjournment: With no further business the regular meeting was adjourned at 7:40 p.m.

Tom Knapp, Mayor

Kristen LeDoux, Town Clerk