

REGULAR MEETING  
KAYCEE TOWN HALL  
June 9, 2015  
7:00 P.M.

**Present:** Council Members: Barry Gehrig and Crosby Taylor. Mayor: Tom Knapp. Maintenance Foreman: John Cohee. Police Chief: Leo Kremers. Clerk: Kristen LeDoux. Public: William McIntyre, Sadie Cohee, and Adam Cohee.

Mayor Knapp called the meeting to order at 7:00 p.m.

**Maintenance Report:** Mr. Cohee informed the council that he had to open the valve at the sewer pond and discharge due to the flood that occurred on May 29<sup>th</sup>. He also informed the council that DEQ had been contacted and all proper steps were taken in reporting the necessary discharge.

Mr. Cohee also updated the council that Mark Cort from Wyoming Rural Water came out to measure the sludge level of the sewer ponds. It was determined that within the next ten years, the main pond will need cleaned. He also found that the bugs being used to treat the sewer ponds are greatly helping the breakdown of material.

Mr. Cohee informed the council that WWC Engineering came to dig some test holes at the landfill in preparation for the Landfill Closure plan that will begin in 2017.

**Police Report:** Chief Kremers informed the council that he has not received any dog complaints in three or four weeks and that more people are abiding by the ordinance and purchasing dog licenses. Chief Kremers and the council also discussed recent attempts at break-ins at the Red Wall Community Center. Chief Kremers also noted that he will have extra help coming from Buffalo for the anticipated crowds at Chris LeDoux Days.

**New Business:**

**Correspondence/Updates** – Mayor Knapp informed everyone that the services for Councilman Collins would be held at the Episcopal Church at 10:00 a.m. on June 10, 2015. Mayor Knapp also noted that he spoke with Mr. Rob Bennett, and Knife River who will be completing the street project, is about one month behind due to the weather. Mayor Knapp informed the council that in meeting with the DEQ, he learned the landfill is slightly larger than it is supposed to be, and they are working out an arrangement to correct that situation.

**Building Permit 1513** – The council was presented with a building permit from Mr. William McIntyre. Mr. McIntyre is requesting permission to replace the roof, paint, and install new gutters on his existing home and garage located at 256 Nolan Avenue. There being no questions, Councilman Taylor moved to approve the building permit for Mr. McIntyre, seconded by Councilman Gehrig. *Vote: 3 ayes. **Approved.***

Letter of Approval – The council was presented with a request from Brit Tinsley, representing Hole in the Wall Bar, requesting a letter of approval to present to the City of Buffalo, to cater the Ducks Unlimited Banquet. The banquet will be held at the Bomber Mountain Civic Center, in Buffalo, WY on Wednesday, June 24, 2015, from 5:00 p.m. – 11:00 p.m. There being no public comment, Councilman Gehrig moved to approve the letter of approval for the Hole in the Wall Bar, seconded by Councilman Taylor. *Vote: 3 ayes. **Approved.***

Rise and Shine Learning Center - Ms. Sadie Cohee representing Rise and Shine Learning Center, informed the council that her daycare received a recreation board grant to purchase playground equipment for their facility. Ms. Cohee presented the council with a preliminary agreement between the Town and Rise and Shine Learning Center. This agreement includes various regulations regarding proper use of the equipment to be installed. The council agreed to look over the agreement and address it again at the next meeting.

**Old Business:**

Depart of Audit Response – The council reviewed the Town’s response to the Department of Audit Review. There being no questions, Councilman Taylor moved to approve the response as presented, seconded by Councilman Gehrig. *Vote: 3 ayes. **Approved.***

**Legal Issues:** Mayor Knapp informed the council that the town has received agreements from both Engineering Associates and Wyoming Water Development Commission regarding the Replacement Water Tank Project. It was agreed to have town attorney Mr. Crago look over the documents before they are signed.

**Minutes:** Councilman Taylor moved to approve the minutes for the Regular Council Meeting held on May 26, 2015, as presented. Councilman Gehrig seconded. *Vote: 3 ayes. **Approved.***

**Treasurer’s Report:** Ms. LeDoux presented the council with an expense/income report, a profit and loss report, and a balance sheet for the month of May. Councilman Taylor moved to approve the treasurer’s report as presented, seconded by Councilman Gehrig. *Vote: 3 ayes. **Approved.***

**Approval of Bills:**

The following bills were audited and approved for payment:  
Chesbro Electric, Repairs - \$162.40; Department of Workforce Services, Payroll Liability - \$227.45; EFTPS, Payroll Liability - \$2,150.10; Frandson Safety Inc., Testing - \$32.00; Harold Jarrard Park, Advertising - \$165.00; Kaycee Community Voice, Advertising -

\$115.00; Montana-Dakota Utilities, Utilities - \$678.73; Pioneer Research Company, Repairs/Maintenance - \$826.50; RT Communications, Telephone - \$419.84; Team Laboratory, Repairs/Maintenance - \$532.50; Visa, Supplies/Fuel/PerDiem/Uniforms - \$1,500.36; Volunteers of America, Testing - \$65.00; Wyoming Retirement System, Payroll Expense - \$1,672.59; Xerox, Rental/Lease - \$145.67

Councilman Gehrig moved to approve the bills as presented, seconded by Councilman Taylor. *Vote: 3 ayes. **Approved.***

**Adjournment:** With no further business the regular meeting was adjourned at 7:40 p.m.

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Tom Knapp, Mayor

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Kristen LeDoux, Town Clerk