

REGULAR MEETING  
TOWN OF KAYCEE  
October 22, 2019  
7:00 PM

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Audrey Davis, Ethan Knapp, and Torie Hill. Clerk: Kristen LeDoux. Attorney: Barry Crago.

Mayor Taylor called the regular meeting to order at 7:00 p.m.

**New Business:**

**Facility Maintenance Position:** Cyndi Robinson put in her notice to leave employment on November 15<sup>th</sup>. It was agreed to advertise the full-time position. Applications are available at Town Hall and will be received until 4:00 p.m. on November 26<sup>th</sup>.

**Letters of Permission/Permits:** Ms. LeDoux presented the Council with a report of letters of permission and catering/malt beverage permits issued. Councilman Knapp moved to approve the report as presented. Councilman Gehrig seconded. Motion carried.

**Updates:**

- The Council agreed to purchase the plants as presented by Ms. Winters.
- There will be a prescription drug take back at the Town Hall on Saturday.
- West Barber Street needs bladed.

**Old Business:** None.

**Legal Issues:** The Council and Mr. Crago discussed revisions to ordinances regarding parking and weeds.

**Minutes:** Councilwoman Davis moved to approve the minutes from the last regular meeting held on October 8<sup>th</sup> as presented. Councilwoman Hill seconded. Motion carried.

**Approval of Bills:**

The following bills were audited and approved for payment: Anita Bartlett, Professional Fees - \$500.00; AT&T, Telephone - \$112.14; Blue Cross Blue Shield, Payroll Expenses - \$3,504.60; City of Casper, Dues/Fees - \$182.24; Crago Law Offices, Contract Labor - \$525.00; Dpt. Of Workforce Services, Payroll Liability - \$50.61; Ferguson, Supplies - \$415.95; Frandson Safety, Testing - \$44.00; Goldstar Products, Supplies - \$499.50; Office of State Lands, Long Term Liability - \$101,492.73; One-Call of Wyoming, Repairs/Maint. - \$34.50; Powder River Energy, Utilities - \$2,090.00; Scott

Environmental, Repairs/Maint. - \$500.00; TWEnterprises, Repairs/Maint. - \$9,005.91; VISA, Short Term Liability - \$1,967.92. Councilman Knapp moved to approve the bills as presented. Councilwoman Davis seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 7:45p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk