

REGULAR MEETING
KAYCEE TOWN HALL
November 12, 2019
7:00 P.M.

Present: Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Torie Hill, Audrey Davis, and Ethan Knapp. Public Works Director: Kurtis Maxwell. Law Enforcement: Deputy Shane Greet. Clerk: Kristen LeDoux. Public: Stephen Dow (Buffalo Bulletin).

PUBLIC HEARING

Mayor Taylor called the public hearing for Resolution 201903 to order at 7:00 p.m.

Mr. Dow asked what changes were being proposed and why. Mayor Taylor stated the biggest reason for the water rates change is simply to clean up the ordinances by putting all rate schedules into a resolution format. The rates needed updating as well to eliminate half cents for rounding issues and eliminating a formula that reduced the water price when there is excessive usage. Tap fees will increase to reflect the actual cost of supplies for a new tap installation. The average residential user will see an increase of \$0.02 in their monthly water bill.

There being no other public comment, the public hearing was closed at 7:05 p.m.

The regular council meeting was called to order at 7:05 p.m.

Maintenance Report: Three streetlights are not working, and Councilman Gehrig suggested checking the fuse at the first one that is out. Sara is starting her certification process for water and wastewater. Mr. Maxwell stated that he would like to set up individual appointments with each Council member to tour all the Town facilities. Servpro provided a bid to remove the wrestling mats and to clean the basement for approximately \$21,000.00. Mr. Maxwell and Ms. Portwine will handle the mat removal and cleaning.

Law Enforcement: Deputy Greet provided the Council with a monthly report. The walk to school event went well and there were 31 participants. The drug take back event was extremely successful with 5.5 pounds of medications collected. There are additional drug deactivation kits available at the Kaycee Clinic.

New Business:

Resolution 201903: Resolution 201903 is a resolution updating the current water rate schedule. Councilman Davis moved to approve Resolution 201903 as presented. Councilwoman Hill seconded. Motion carried. Copies of the Resolution are available at Town Hall.

Shelter Plan: Mayor Taylor stated that the shelter plan is outdated and contains individual names of people no longer employed by the Town. It was suggested to remove names and place titles in the document to keep it up to date.

Garbage Collection: The Town of Clearmont is selling a used garbage truck that would meet the needs of the Town of Kaycee. The garbage truck is able to pick up cans from 60-300 gallons in size. Councilwoman Davis moved to approve bidding up to a maximum of \$35,000.00 to update the Town's trash system. Councilman Knapp seconded. Motion carried.

Old Business: None.

Legal Issues: None.

Minutes: Councilwoman Hill moved to approve the minutes from the regular meeting held on October 22nd as presented. Councilman Knapp seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the Council with a year to date financial report. Councilwoman Davis moved to approve the treasurer's report as presented. Councilman Knapp seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: Black Mountain Software, Dues/Fees - \$1,065.00; Buffalo Bulletin, Advertising/Dues/Fees - \$91.00; Buffalo Porta Potty, Rental/Lease - \$150.00; City of Casper, Dues/Fees - \$668.85; Dpt. Of Workforce Services, Payroll Liability - \$314.51; EFTPS, Payroll Liability - \$2,899.58; Energy Laboratories, Testing - \$156.00; Ferguson Waterworks, Supplies - \$9.35; Flags USA, Supplies - \$148.00; Frandson Safety, Testing - \$44.00; Johnson County, Contracts - \$4,166.67; Jub Jub, Advertising - \$30.00; Kaycee Community Voice, Advertising - \$6.00; Montana Dakota Utilities, Utilities - \$502.80; Napa Auto Parts, Gas/Oil/Tires - \$131.88; RT Communications, Telephone - \$326.75; S&S Contracting, Contract Labor - \$735.00; T3 Lawn and Landscaping, Repairs/Maint. - \$350.00; Taylor Trucking, Contract Labor - \$750.00; Tom's Tire and Repair, Gas/Oil/Tires - \$400.09; Wyoming Network, Advertising - \$25.00; Wyoming Retirement System, Payroll Expense - \$1,590.21;

Adjournment: With no further business the regular meeting was adjourned at 7:50 p.m.

Crosby Taylor, Mayor

Kristen LeDoux, Town Clerk