

REGULAR MEETING  
KAYCEE TOWN HALL  
January 23, 2018  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, K. Rex Maxwell, Jennifer Lompe, and Audrey Davis. Clerk: Kristen LeDoux. Attorney: Barry Crago. Public Works Director: John Cohee. Assistant Maintenance: Rocky Ross.

Mayor Taylor called the meeting to order at 7:00 p.m.

**New Business:**

- Updates/Correspondence:
  1. The council discussed the placing of a flatbed on the old public works truck.
  2. The Harold Jarrard Park board gave permission for the council to set new rates for the facility rentals. The council would like to offer suggestions, but have the board approve the official rate sheet.

**Old Business:**

- Various police chief job descriptions were reviewed and discussed.

**Legal Issues:** Mr. Crago will have a draft of the new personnel policy for review at the next meeting.

**Minutes:** Councilman Maxwell moved to approve the minutes from the regular meeting held on January 9<sup>th</sup> as presented. Councilwoman Lompe seconded. Motion carried.

**Approval of Bills:**

The following bills were audited and approved for payment:

Alpine Climate Control, Repairs/Maintenance - \$565.00; Ameri-Tech, Landfill Closure - \$11,390.68; AT&T, Telephone - \$164.13; Bargreen Ellingson, Supplies - \$63.30; Blue Cross Blue Shield, Payroll Expense - \$4,574.54; City of Casper, Dues/Fees - \$675.25; Crago Law Offices, Contract Labor - \$525.00; Dpt. Of Workforce Services, Payroll Liability - \$418.72; Energy Labs, Testing - \$22.00; Grainger, Repairs/Maintenance - \$22.40; Johnson County, Dues/Fees - \$632.48; North Wyoming Insurance, Insurance - \$750.00; Powder River Energy, Utilities - \$2,530.00; Safeguard, Supplies - \$184.03; Taylor Trucking, Contract Labor - \$750.00; Visa, Supplies/Fuel - \$2,851.05; WWC Engineering, Professional Fees - \$3,894.00; Wyoming Network, Advertising - \$50.00.

**Adjournment:** With no further business the regular meeting was adjourned at 7:40 p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk