

REGULAR MEETING  
KAYCEE TOWN HALL  
August 8, 2017  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, K. Rex Maxwell, and Audrey Davis. Police Chief: Leo Kremers. Public Works Director: John Cohee. Assistant Maintenance: Rocky Ross. Attorney: Barry Crago. Clerk: Kristen LeDoux. Public: Sandy Forbes, Larry Sandvick, Randy Cleveland, Sheila Schirmer, and Michelle Austin.

Mayor Taylor called the meeting to order at 7:00 p.m.

**Maintenance Report:** Mr. Cohee informed the council that both water meters at the water well are broken so he is unable to track what is being pumped each day. New parts have been ordered for repairs. Several water meters in town have been replaced.

**Police Report:** Chief Kremers gave his report for the month of July and entertained questions from the council.

### **New Business:**

**Building Permit 201708:** The Council was presented with a building permit from Torie Hill. Ms. Hill is requesting permission to construct steps on her already existing deck located at 344 Campbell Avenue. There being no public comment, Councilman Gehrig moved to approve the building permit for Ms. Hill. Councilwoman Davis seconded. Motion carried.

**Larry Sandvick:** Mr. Sandvick inquired as to whether he could obtain town water by running a line into Mr. Sandy Forbes's already existing line instead of tapping into the main water line. After discussion, Mayor Taylor stated that he would explore the state requirements and current ordinances regarding the situation and update Mr. Sandvick accordingly.

**Sheila Schirmer:** Ms. Schirmer asked the Council about the reference to the animal ordinances in the July 25<sup>th</sup> minutes. Ms. Schirmer stated that she was concerned about the possibility of a limit on the number of animals that could be maintained on one property. The Council explained that while that was the starting point of the conversation, it was ultimately decided that they did not think a number limit would be appropriate. Instead the Council is currently researching ways to address when animals become a nuisance to their neighbors.

**Catering Permit:** Ms. Amanda Taylor, representing Taylor's Invasion Bar requested a catering permit to cater the Tye Curuchet Benefit on September 1<sup>st</sup> at the Harold Jarrard Park. There being no public comment, Councilwoman Davis moved to approve the catering permit for Taylor's Invasion Bar. Councilman Maxwell seconded. Motion carried.

**Letters of Approval:** Ms. Amanda Taylor, representing Taylor's Invasion Bar requested a letter of approval to present to the Johnson County Commissioners to cater the Cassie Bales wedding reception on September 16<sup>th</sup> at the Johnson County Fairgrounds. There being no public comment, Councilman Gehrig moved to approve the letter of approval for Taylor's Invasion Bar. Councilwoman Davis seconded. Motion carried.

Ms. Amanda Taylor, representing Taylor's Invasion Bar requested a letter of approval to present to the Sheridan County Commissioners to cater the Callie Knifong wedding reception on September 23<sup>rd</sup> at 415 U.S. Highway 14 East in Sheridan, Wyoming. There being no public comment, Councilman Maxwell moved to approve the letter of approval for Taylor's Invasion Bar. Councilwoman Davis seconded. Motion carried.

### **Updates/Correspondence:**

- WWC will send a proposal to continue the groundwater monitor sampling.
- The landfill ordinance will need to be addressed again as the Town is no longer able to accommodate large trailers for dumping.

### **Old Business:**

Harold Jarrard Park: The Council reviewed the proposed management contract from the Johnson County Commissioners. After discussion, it was decided to request \$50,000 instead of the proposed \$45,000. Mayor Taylor will contact Commissioner Novotny.

Legal Issues: The Council and Mr. Crago discussed the out of town water user agreement that is currently in place for Mr. Sandy Forbes and the legalities of tapping into another user's water line.

Minutes: Councilman Maxwell moved to approve the minutes for the regular meeting held on August 8<sup>th</sup>. Councilwoman Davis seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the council with an expense/income report, a profit and loss report, and a balance sheet for the month of July. Councilwoman Davis moved to approve the treasurer's report as presented, seconded by Councilman Maxwell. Motion carried.

**Approval of Bills:**

The following bills were audited and approved for payment:

Buckingham Lumber, Supplies - \$303.07; Buffalo Computer Consulting, Dues/Fees - \$180.00; Buffalo Porta Potty, Rental/Lease - \$150.00; Dpt. Of Workforce Services, Payroll Liability - \$16.99; EFTPS, Payroll Liability - \$2,476.86; Ferguson Enterprises, Stock Supplies - \$237.11; Kaycee General Store, Supplies - \$42.82; Kaycee Voice, Advertising - \$242.50; Lexis Nexis, Supplies - \$77.08; Montana Dakota Utilities, Utilities - \$139.17; RT Communications, Telephone - \$410.17; S&S Contracting, Rental/Lease - \$275.00; Taylor Trucking, Contract Labor - \$750.00; The Office, Supplies - \$604.00; Tom's Tire and Repair, Repairs/Maintenance - \$125.66; Visa, Supplies/Fuel - \$1,066.29; WAMCAT, Education - \$290.00; WWC Engineering, Testing - \$2,431.70; Wyoming Retirement, Payroll Expense - \$2,022.41; Xerox, Rental/Lease - \$171.52; Fremont Motors, Asset - \$29,488.00. Councilman Maxwell moved to approve the bills as presented. Councilwoman Davis seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 9:10 p.m.

---

Crosby Taylor, Mayor

---

Kristen LeDoux, Town Clerk