

REGULAR MEETING
KAYCEE TOWN HALL
March 8, 2016
7:00 P.M.

Present: Council Members: Crosby Taylor, Barry Gehrig, and Audrey Davis Vice-Mayor: Jennifer Lompe. Public Works Director: John Cohee. Police Chief: Leo Kremers. Town Attorney: Barry Crago. Clerk: Kristen LeDoux.

Vice - Mayor Lompe called the meeting to order at 7:00 p.m.

Maintenance Report: Mr. Cohee presented the council with rate sheets from PACE Sewer Cleaning for maintenance cleaning that will take place this spring. Councilman Taylor moved to approve the rate sheet/contract with PACE, seconded by Councilwoman Davis. *Vote: 4 ayes. **Approved.***

Police Report: Chief Kremers reported that he has started receiving numerous complaints regarding dogs. He has started citing people for both failure to license their dogs and for dogs at large.

New Business:

Adoption of Accounting Policy – The Council discussed formally adopting the accounting policies that are currently in use for the Town of Kaycee. Councilwoman Davis moved to adopt the Department of Audit’s Accounting Manual and the Municipal Handbook, seconded by Councilman Taylor. *Vote: 4 ayes. **Approved.***

Committee Reports/Correspondence/Updates –

- The council reviewed the distribution formula that recently passed during the legislative session.

Old Business: None.

Legal Issues: None.

Minutes: Councilwoman Davis moved to approve the minutes for the Regular Council Meeting that was held on February 23, 2016 as presented. Councilman Gehrig seconded. *Votes: 4 ayes. **Approved.***

Treasurer’s Report: Ms. LeDoux presented the council with an expense/income report, a profit and loss report, and a balance sheet for the month of February. Councilman Taylor moved to approve the treasurer’s report as presented, seconded by Councilwoman Davis. *Vote: 4 ayes. **Approved.***

Approval of Bills:

The following bills were audited and approved for payment:

Ameri-Tech, Repairs/Maintenance - \$259.70; City of Casper, Dues/Fees - \$695.60; Department of Workforce Services, Payroll Liability - \$20.59; EFTPS, Payroll Liability - \$2,496.78; Energy Laboratories, Testing - \$20.00; Engineering Associates, Projects:Water Tank - \$1,136.07; Ferguson Enterprises, Repairs/Maintenance - \$46.53; Frandson Safety, Testing - \$32.00; Grainger, Repairs/Maintenance - \$218.88; Kaycee General Store, Supplies - \$67.83; Local Government Liability, Insurance - \$1,828.00; Montana Dakota Utilities, Utilities - \$1,030.09; Rocky Mountain Fire Systems, Repairs/Maintenance - \$800.00; RT Communication, Telephone - \$395.93; Team Lab, Supplies - \$1,740.00; Tom's Tire and Repair, Repairs/Maintenance - \$41.56; WWC Engineering, Professional Fees - \$4,620.72; WYDOT, Dues/Fees - \$15.00; Wyoming Association of Rural Water, Education - \$385.00; Wyoming Retirement, Payroll Expense - \$2,022.41; Xerox, Rental/Lease - \$192.56.
Councilwoman Davis moved to approve the bills as presented, seconded by Councilman Gehrig. *Vote: 4 ayes. **Approved.***

Adjournment: With no further business the regular meeting was adjourned at 7:20 p.m.

Nominating Caucus

Present: Councilmembers: Crosby Taylor, Barry Gehrig, and Audrey Davis. Vice-Mayor: Jennifer Lompe. Public Works Director: John Cohee. Police Chief: Leo Kremers: Town Attorney: Barry Crago. Clerk: Kristen LeDoux. Officiant: Nancy Elm.

The Nominating Caucus for the Town of Kaycee was held March 8, 2016 at the Kaycee Town Hall beginning at 7:30 p.m. with Nancy Elm officiating. Nominations were opened for the 2 – Four year terms for Councilmembers:

Nominator: Crosby Taylor
Nominator: Jennifer Lompe

Nominee: Audrey Davis
Nominee: Barry Gehrig

With no further nominations for Councilmembers, Nancy Elm proclaimed the Nominating Caucus closed at 7:35 p.m.

As per Election Ordinance 8.04, Section 8.04.020 (b): Vacancies for nomination shall be filled by any candidate qualifying for municipal officer who may file with the Town Clerk his petition for nomination to the municipal office for which he seeks election not later than ten (10) days after the date of the municipal nominating caucus. The petition shall specify the office and the term of that office which the candidate seeks and it shall be subscribed by ten (10) qualified electors of the Town of Kaycee. Upon presentation of the petition to the Town Clerk within the time provided and in conformity with this section, the Town Clerk shall certify the candidate as a nominee for the office specified in his/her petition. (Ordinance 8-1, Section 2)

Therefore, if there be anyone interested in running for Council for the Town of Kaycee, they have until March 18, 2016, to qualify as per the above referenced ordinance section.

Tom Knapp, Mayor

Kristen LeDoux, Town Clerk