

REGULAR MEETING
KAYCEE TOWN HALL
May 9, 2023
7:00 P.M.

Present: Mayor: Barry Gehrig. Council: Audrey Davis, Tom Knapp, and Jennifer Lompe. Public Works: Russell Cohee. Law Enforcement: Deputy Ken Richardson. Clerk: Kristen LeDoux. Attorney: Barry Crago.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

MAINTENANCE REPORT: The spare pump and motor for the well has been ordered. The transfer station was inspected recently, and only a few changes are needed. A metal clothesline was hit with the garbage truck and caused minimal damage. The motor for the heater at the RWCC is not repairable so Mr. Cohee will order a new one. Both Ms. Portwine and Mr. Cohee will take their sewer operator test in May. The crack sealing and street repairs will take place this spring. Mr. Cohee informed the Council that a new curtain for the sewer lagoon is needed. He is in the process of getting a price and finding an installation company.

LAW ENFORCEMENT: Deputy Ken Richardson gave the report for April. Drug Take Back Day was successful at the Meike Bunkhouse on April 22nd.

NEW BUSINESS:

Building Permit 202302: The Council was presented with a building permit from Ms. Kelsey Anderson. Ms. Anderson would like to construct a new fence on her Old Barnum Road property. Councilman Knapp moved to approve the building permit as presented. Councilwoman Lompe seconded. Motion carried.

1st Reading Ordinance 2023.03: Ordinance 2023.03 is an ordinance for the fiscal year end 2024 budget. Councilman Knapp moved to approve Ordinance 2023.01 on first reading. Councilwoman Davis seconded. Motion carried.

Poppy Month Proclamation: A proclamation declaring the month of May as Poppy Month was read.

Arbor Day Proclamation: A proclamation declaring April 16th as Arbor Day was read. The Arbor Day celebration will take place at the new community orchard on April 16th at 1:00 p.m.

Updates/Correspondence:

- There is one new renter in the RWCC.
- The billboard lease has been signed. The museum will bring their plans to the Council for approval.
- The clinic lease is still in the process of being signed by both parties.
- AlumiTech will be contacted again regarding a timeline on the handicapped doors.

OLD BUSINESS: None.

LEGAL ISSUES:

Resident Letter: Mr. Crago will send a reminder letter to a resident that they must remove all property from the town right of way.

Powder River Fire District Agreement: Mr. Crago will write an agreement between the district and town. The agreement will include the town paying \$4,000 for fire protection and providing the necessary water. The district will be required to install a 2-inch meter and backflow preventer.

MINUTES: Councilwoman Davis moved to approve the minutes from the regular meeting held on April 25th as presented. Councilman Knapp seconded. Motion carried.

TREASURER'S REPORT: Ms. LeDoux presented the Council with a year-to-date financial report. Councilwoman Lompe moved to approve the treasurer's report as presented. Councilwoman Davis seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: 2J Services, Contract Labor - \$750.00; Bald Mountain Sanitation, Contract Labor - \$598.50; City of Casper, Dues/Fees - \$669.60; Energy Laboratories, Testing - \$164.00; Johnson County, Contracts - \$50,000.00; Montana Dakota Utilities, Utilities - \$833.82; Napa Auto Parts, Repairs/Maintenance - \$277.99; Range, Utilities - \$354.74; Taylor Trucking, Contract Labor - \$750.00; USABlueBook, Repairs/Maintenance - \$1,202.92; Wyoming Network, Publishing - \$25.00. Councilwoman Lompe moved to approve the bills as presented. Councilwoman Davis seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:30 p.m.

Barry Gehrig, Mayor

Kristen LeDoux, Town Clerk