

REGULAR MEETING  
KAYCEE TOWN HALL  
January 12<sup>th</sup>, 2021  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Audrey Davis, Ethan Knapp, and Tristan Allen. Clerk: Kristen LeDoux. Attorney: Barry Crago, Public Works: K. Rex Maxwell.

Mayor Taylor called the regular meeting to order at 7:00 p.m.

**MAINTENANCE REPORT:**

The malfunctioning PRV was located in the water system and it was determined that the regulators on the valve were not working. Will be checking daily until valve is rebuilt. The plow truck radiator and front suspension were replaced. The Council discussed water automation equipment and Rex will continue getting proposals for systems.

**LAW ENFORCEMENT:**

None

**NEW BUSINESS:**

**Red Wall Community Center:** A tenant filed a complaint about the cleanliness of the bathrooms. The Council discussed the complaint and Mayor Taylor will follow up with the tenant. The Council also discussed various uses the building has been seeing lately including kids playing in hallways and numerous dogs withing the building. The Council will revisit the topic at the next regular meeting on January 26<sup>th</sup>.

**KBJ:** There are currently two positions open on the board. Councilwoman Davis expressed interest. The Council questioned whether there are two positions total or two positions in addition to the Mayor's spot. Ms. LeDoux will ask the board.

**Old Business:**

**Sewer:** The Council discussed the updated sewer ordinance. The first reading will take place on January 26<sup>th</sup> and Mr. Crago will draft a rate resolution.

**LEGAL ISSUES:** Barry will send out a clean version of the sewer ordinance and resolution.

**Minutes December 22nd:** Councilman Gehrig moved to approve the minutes as presented from the regular meeting held on December 22nd. Councilman Knapp seconded. Motion carried.

**TREASURER'S REPORT:**

Ms. LeDoux presented the Council with a year-to-date financial report. Councilwoman Davis moved to approve the report as presented. Councilwoman Allen seconded. Motion carried.

**Approval of Bills:** The following bills were audited and approved for payment: Department of Workforce Services, Payroll Liability - \$308.52; Department of Workforce Services, Payroll Liability - \$4.77; EFTPS, Payroll Liability - \$3,475.64; Energy Labs, Testing - \$22.00; Frandson Safety, Testing - \$44.00; Great-West Trust, Payroll Expense - \$40.00; Montana Dakota Utilities, Utilities - \$1,092.30; Ntl. Band and Tag, Supplies - \$88.79; One-Call of Wyoming, Repairs/Maint - \$25.75; Powder River Heating and Air, Repairs/Maint - \$165.00; Range, Telephone - \$331.16; S&S Sanitation, Contract Labor - \$455.00; Team Lab, Supplies - \$134.50; Tedesko Repair, Repairs/Maint - \$1,226.13; Wyoming Network, Advertising - \$25.00; Wyoming Retirement System, Payroll Expense - \$2,200.90. Councilwoman Davis moved to approve the bills as presented. Councilman Knapp seconded. Motion carried.

**EXECUTIVE SESSION:**

Councilwoman Davis moved to go into executive session for personnel reasons at 8:05 p.m. and Councilman Knapp seconded. Motion carried.

Councilwoman Davis moved to reconvene to regular session at 8:55 p.m. and Councilman Gehrig seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 8:55 p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk

