

REGULAR MEETING
KAYCEE TOWN HALL
May 12, 2020
7:00 P.M.

Present: Mayor: Crosby Taylor. Councilmembers: Audrey Davis, Ethan Knapp, and Tristan Allen. Attorney: Barry Crago. Clerk: Kristen LeDoux. Law Enforcement: Deputy Shane Greet. Public Works: K. Rex Maxwell. HJP: Torie Hill. Public: Zach Taylor and Amanda Taylor.

Mayor Taylor called the regular meeting to order at 7:00 p.m.

Maintenance Report: Mr. Maxwell gave his monthly maintenance report. The sewer lift station has been working well since the last repairs. Quotes are being received to rebuild the pumps. The water tanks are due for cleaning according to the EPA requirements.

Law Enforcement: Deputy Greet gave his monthly report and entertained any questions from the Council.

New Business:

Street Closure: The Council was presented with a street closure request from Ms. Amanda Taylor. Ms. Taylor would like to close a portion of Nolan Avenue for the Kaycee Community Party to be held on June 13th. Councilwoman Davis moved to approve the street closure as presented. Councilwoman Allen seconded. Motion carried.

1st Reading Ordinance 2020.01: Ordinance 2020.01 is an ordinance for the Fiscal Year End 2021 Budget. Councilwoman Davis moved to approve Ordinance 2020.01 on first reading. Councilman Knapp seconded. Motion carried.

Graduation Fireworks: The Council discussed allowing the Kaycee graduating class to have fireworks on the football field on May 30th. Councilman Knapp moved to approve the fireworks for graduation. Councilwoman Davis seconded. Motion carried.

Building Permit 202001: The Council was presented with a building permit from Justin Robinson to build a fence on his property located at Middle Fork Court. Councilman Knapp moved to approve the building permit as presented. Councilwoman Allen seconded. Motion carried.

Building Permit 202002: The Council was presented with a building permit from Sonny Jarrard to place a building on his property located at 110 Pierson Street. Councilwoman Davis moved to approve the building permit as presented. Councilman Knapp seconded. Motion carried.

Building Permit 202003: The Council was presented with a building permit from Ethan Knapp to construct a greenhouse on his property located at 337 Ritter Avenue. Councilwoman Davis moved to approve the permit as presented. Councilwoman Allen seconded. Vote: Mayor Taylor, Councilwoman Allen, and Councilwoman Davis voting aye. Councilman Knapp abstaining. Motion carried.

Liquor License: The Council discussed a timeline to proceed with allocating the vacant retail liquor license. If all applicants are agreeable, advertising will begin, and the public hearing will be held June 9th at 7:00 p.m.

HJP Rental: The Council was presented with a request to waive the rental fees for church services to be held at the HJP. The Council agreed that regular rental fees apply to all reservations.

Old Business: None.

Legal Issues: None.

Minutes: Councilwoman Allen moved to approve the minutes from the regular meeting on April 28th as presented. Councilman Knapp seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the Council with a year to date financial report. Councilwoman Davis moved to approve the report as presented. Councilwoman Allen seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: Blue Cross Blue Shield, Payroll Expense - \$7,009.20; Casper Contractors Supply, Supplies - \$15.77; Casper Contractors Supply, Repairs/Maintenance - \$31.00; Debra Winters, Supplies - \$244.90; Dpt. Of Workforce Services, Payroll Liability - \$312.04; EFTPS, Payroll Liability - \$2,867.98; Energy Laboratories, Testing - \$22.00; Joan Buckingham, Contract Labor - \$100.00; Kaycee Voice, Advertising - \$42.00; Montana Dakota Utilities, Utilities - \$673.55; Nancy Elm, Contract Labor - \$100.00; Napa Auto Parts, Repairs/Maintenance - \$46.27; Norco, Supplies - \$154.09; Powder River Energy, Utilities - \$2,178.00; RT Communications, Telephone - \$353.42; Russell Industries, Repairs/Maintenance - \$525.00; S&S Sanitation, Contract Labor - \$1,102.50; Stotz, Repairs/Maintenance - \$86.86; Taylor Trucking, Contract Labor - \$750.00; William McIntyre, Contract Labor - \$100.00; Wyoming Network, Advertising - \$25.00; Wyoming Retirement, Payroll Expense - \$2,043.94; Xerox, Rental/Lease - \$158.32. Councilman Knapp moved to approve the bills as presented. Councilwoman Davis seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:50 p.m.

Crosby Taylor, Mayor

Kristen LeDoux, Town Clerk