

REGULAR MEETING
KAYCEE TOWN HALL
March 10, 2020
7:00 P.M.

Present: Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Audrey Davis, Ethan Knapp, and Tristan Allen. Public Works Director: Kurtis Maxwell. Law Enforcement: Deputy Shane Greet. HJP Maintenance: Torie Hill. Clerk: Kristen LeDoux. Public: Sue Jarrard.

Mayor Taylor called the regular meeting to order at 7:00 p.m.

Maintenance Report: Mr. Maxwell informed the Council that Sara has received her water operator license and is currently studying for her wastewater certification. Mr. Maxwell has completed the written exams for his commercial drivers license and will take the skills portion later this month. Johnson County Leadership donated benches for the tennis court, and they have been assembled and placed at the court. Councilman Gehrig asked about the crack sealing done last summer and the size of the cracks remaining. Mr. Maxwell stated that there is a different material to use next summer that might work better for the larger cracks.

Law Enforcement: Deputy Greet gave his monthly report and entertained any questions from the Council.

New Business:

Snowplow Accident: Pictures of the plow truck involved in the accident were reviewed and discussed. The Council agreed to contact insurance and see what the best way would be to proceed.

Arbor Day Tree: The Council discussed where to place a new tree for the Arbor Day planting this year. It was decided to plant a tree at the Red Wall Community Center.

Catering Report: Ms. LeDoux presented the current catering report. Councilman Gehrig moved to approve the report as presented. Councilman Knapp seconded. Motion carried.

Old Business:

Handbook Review: The Council reviewed the current handbook and clarified issues including meal purchases and driving policies.

Communication SOG: The new Communication and Chain of Command policy was reviewed.

Garbage Collection: Mr. Maxwell presented the Council with a sample resident letter explaining the new garbage collection procedures. The Council will review the letter and give community members an opportunity

I.M.E. Contract: Mayor Taylor stated that we have received a new contract with Inberg-Miller Engineers for the semi-annual landfill testing.

WYDOT Meeting: Mayor Taylor invited the Council to a meeting with WYDOT on March 19th.

Legal Issues: The Council and Mr. Crago discussed the revisions to the landfill rates and fees. Mr. Crago also advised the Council regarding the ticket issued to the snowplow driver involved in an accident.

Minutes: Councilwoman Davis moved to approve the minutes from the regular meeting on February 28th as presented. Councilman Knapp seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the Council with a year to date financial report. Councilwoman Davis moved to approve the report as presented. Councilwoman Allen seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: Department of Workforce Services, Payroll Liability - \$312.04; EFTPS, Payroll Liability - \$2,901.34; Energy Laboratories, Testing - \$1,454.00; Frandson Safety, Testing - \$44.00; Kaycee Community Voice, Advertising - \$9.00; Kristen LeDoux, Mileage - \$282.90; Montana Dakota Utilities, Utilities - \$1,057.92; RT Communications, Telephone - \$325.75; VISA, Short-Term Liability - \$3,478.85; Wyoming Network, Advertising - \$25.00; Wyoming Retirement, Payroll Expense - \$2,043.91. Councilman Knapp moved to approve the bills as presented. Councilwoman Davis seconded. Motion carried.

Executive Session: Councilman Knapp moved to enter executive session at 8:20 p.m. for personnel reasons. Councilwoman Allen seconded. Motion carried.

Reconvene to Regular Session: Councilman Knapp moved to reconvene to regular session at 8:45 p.m. Councilwoman Davis seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:50 p.m.

Crosby Taylor, Mayor

Kristen LeDoux, Town Clerk