

REGULAR MEETING
KAYCEE TOWN HALL
November 13, 2018
7:00 P.M.

Present: Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Torie Hill, and Audrey Davis. Clerk: Kristen LeDoux. Attorney: Barry Crago. Law Enforcement: Leo Kremers. Public Works Director: Kurtis Maxwell. Public: Eileen Kennedy (Alliance for Hope).

Mayor Taylor called the meeting to order at 7:00 p.m.

Maintenance Report: Mr. Maxwell informed the Council that the Town was bordering non-compliance with the DEQ, but the matters have been resolved. Currently there are now temporary primary operators and backup operators as well to help the Town meet all requirements. Mr. Maxwell is beginning the process of seeking his required water and sewer certifications.

New Business:

Resolution 201803: Resolution 201803 is a resolution to adopt the new Regional Hazard Mitigation Plan that will last for the next five years. Councilman Gehrig moved to approve the resolution as presented. Councilwoman Davis seconded. Motion carried.

Electronic DMR Signer: Councilwoman Davis moved to have Kurtis Maxwell as the new signer on the Electronic Discharge Monitoring Reports. Councilwoman Hill seconded. Motion carried.

Public Works Proposal: Mr. Maxwell proposed that the Town consider purchasing a side by side utility vehicle equipped with a plow. The lawn tractor has required several repairs as it is not the most appropriate tool to use for plowing. Additional uses for a side by side include weed spraying, reading water meters, and running the water line in rougher terrain. After reviewing several quotes, Councilwoman Davis moved to approve Mr. Maxwell purchasing a side by side with additional equipment in the amount of 12-13 thousand dollars. Councilwoman Hill seconded. Motion carried.

Christmas Party: The Council discussed having the annual Christmas Party. It was decided to hold the party again this year.

Johnson County Sheriff's Department: Mr. Kremers presented the Council with his monthly report and entertained any questions from the Council.

Old Business:

Street Lights: Councilman Gehrig asked about the street lights for the two newer subdivisions. Mayor Taylor will contact Powder River Energy again.

Legal Issues: The Council and Mr. Crago reviewed the final corrections for the Water Ordinance.

Minutes: Councilwoman Davis moved to approve the minutes from the regular meeting held on October 23rd as presented. Councilwoman Hill seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the Council with the year to date financial report. Councilman Gehrig moved to approve the treasurer's report as presented. Councilwoman Davis seconded. Motion carried.

Approval of Bills:

The following bills were audited and approved for payment:

Alliance For Hope, Contracts - \$100.00; Bargreen Ellingson, Supplies - \$315.96; Black Mountain Software, Dues/Fees - \$1,014.00; Buffalo Bulletin, Dues/Fees - \$45.00; City of Casper, Dues/Fees - \$628.14; Dpt. of Workforce Services, Payroll Liability - \$235.13; EFTPS, Payroll Liability - \$1,957.24; Energy Laboratories, Testing - \$44.00; Family Medical Center, Testing - \$209.00; Ferguson, Supplies - \$746.00; Johnson County, Contracts - \$4,166.67; Kilts Contracting, Contract Labor - \$1,1776.50; Montana Dakota Utilities, Utilities - \$501.84; Nick Zezas, Repairs/Maintenance - \$34.56; Office of State Lands, Long Term Liability - \$101,492.73; Rise and Shine Learning Center, Contracts - \$1,000.00; Ron's Plumbing, Repairs/Maintenance - \$976.43; RT Communications, Telephone - \$314.59; Taylor Trucking, Contract Labor - \$750.00; Teams Labs, Supplies - \$1,021.50; Tedesko Repairs, Repairs/Maintenance - \$624.78; Tom's Tire and Repairs, Oil/Tires - \$58.52; Visa, Short Term - \$1,636.04; Wyoming Termite and Pest Control, Repairs/Maintenance - \$175.00; WYDOT, Dues/Fees - \$5.00; Wyoming Retirement System, Payroll Expense- \$1,515.12; Xerox, Rental/Lease - \$151.44. Councilwoman Davis moved to approve the bills as presented. Councilwoman Hill seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:25 p.m.

Crosby Taylor, Mayor

Kristen LeDoux, Town Clerk